

Board Examination- April 2018

Important Rules & regulations

Please read the following instructions carefully:

Before Entering the Exam Hall:

1. This is for your information and strict adherence that carrying of the University/College ID Cards along with Examination Token is compulsory for appearing in Final Examination.
2. Students without Examination Tokens must contact management beforehand.
3. Students are advised to come prepared with all the permitted items in Exam Day.
4. Examination Token is a must. Hence students are requested to have their Examination Tokens handy at all times to any minimize possible delays.
5. Candidates are restricted to cross the set boundaries prior depositing their belongings.
6. No candidate will be allowed to enter the examination hall after half an hour (30 Minutes) from the commencement of the exam.
7. Candidates are advised to check their respective seating arrangement plan for each day to avoid unnecessary delays.
8. Mobile phone are strictly not allowed inside Examination halls, even in Switched OFF mode and hence should be deposited at counters before entering.
9. Must candidates leave/place their belongings i.e. books/ notes / mobile phones any undesirable material at the deposit counters outside the exam hall.
10. Student must show their Examination Tokens while registering their belongings at counters and must also be physically present with same Examination Tokens while collecting.
11. Candidates are pre-informed that they must pass through Pre-entry search before they are allowed to sit in examination hall.

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While in Examination Hall:

1. Candidate must search their desks, tables, pockets etc. before the issue of Question Papers and handover any material (paper/notes/manuscripts) found to invigilators, any material found after Question papers are issued will be treated as UMC.
2. Borrowing items such as pencils, pens, Erasers, Scales, Sharpeners, Calculators etc. from other candidates are not allowed. Any communication with other candidates during the examination is strictly prohibited.
3. Use of Scientific Calculator is permitted. However, programmable calculators (*one which has memory capacity of more than six numbers*) are not permitted.
4. It is obligatory on part of the candidate to accept the search procedure. Such search may also be made during examination time.
5. Candidates must only use blue or black ink pen to write on answer sheets.
6. No candidate is allowed to leave examination hall before One hour of exam start time.
7. Students are not allowed to carry questions papers (*spare copy*) outside the examination rooms before one & half hours after the commencement of examination.
8. No candidate is allowed to take question papers with them while going out to urinals.
9. Candidate is not allowed to write after the prescribed time is over.
10. Use of intoxicants, tobacco, chewing, spitting in examination hall are strictly prohibited.
11. Candidates may be expelled (*no longer allowed to continue*) from examination, in following grounds:
 - If candidate is creating serious disturbance or nuisance in the examination Hall/center.
 - If candidate shows aggressive attitude towards an invigilator or examination staffs.
 - If Candidate is found using *objectionable materials* during the examination.